

# City of Glen Rose Farmers Market

## Vendor Participation Application

Date of Application \_\_\_\_/\_\_\_\_/20\_\_\_\_ good for 1 calendar year

Our Glen Rose Farmers Market is a community gathering place to sell local agriculture products and other items hand crafted, homemade, home-grown, value-added goods, baked goods, arts & crafts, and others listed on this application *within a 150-mile radius*. It is the responsibility of the vendor to abide by all laws and regulations which govern the production, harvest, preparation, preservation, labeling, and/or safety of products offered for sale at the market. Upon approval, the vendors will receive an approval certificate which must be prominently displayed at vendor's booth. Additionally, the vendor is liable for their own product(s). The vendor is responsible for having all required taxes, permits, licenses, and insurance policies and have copies with them at the market. Included in the Market Rules are summaries of these responsibilities and links for further information.

Name of Business: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Cell#: \_\_\_\_\_ Text  Y  N

Website: \_\_\_\_\_

Sales Tax ID# \_\_\_\_\_

County (where product is produced) \_\_\_\_\_

### Business Type (Select all that apply for this 1-year application)

Arts & Crafts	Baked Goods	Dairy/Cheese/Milk
Dried Herbs/Spices Eggs	Floral & Nursery	Farm/Garden Tools - handmade
Honey	Jelly / Jams / Butters	Jewelry - handmade
Meats (Butchered/Processed)	Non- Alcoholic Beverages	Nuts – plain/candied Organic
Grower Personal Care	Pet Treats & Products	Pickles/Salsas/Relishes
Wood Crafts	Produce (Vegetables & Fruits)	Quilting/Crochet
Ready-To-Eat Foods	Small Arms Ammunition	Value Added Foods/Products*
Other: _____		

\*Valued Added Foods/Products are items made from raw agricultural product to which some value has been added through preparing, crafting, cooking, packaging, or other methods. Value-Added: Culinary products from Texas Food Manufacturing license operation that has changed the form, flavor, blend and/or the substance of raw products using as many market products as available, preference given to those vendors who use local products. Organic ingredients must be incorporated when available. Cottage kitchen must be within 150 miles of the market attended.

\*Ex: Salsa, Hummus, Cider, Dog Food Treats, Baked Goods, Herbal Products, Jelly, Jams, Ready-to-Eat. Must have cold storage if acceptable, 45°.

**Required Documents:**

**Vendor is responsible for complying and having all required taxes, permits, licenses, and insurance policies and have copies with them at the market if required in regulations with federal, state, county, and city.**

**Check and provide copies of all licenses and permits that apply to your products:**

Cottage Law - Food Handler

Nursery & Floral

Sales Tax ID

Federal Firearms License (ATF)

Others: \_\_\_\_\_

**Product Labels:**

- **Attach a copy of a general label, or business card for each business type checked on side 1**
- **Attach a copy of your Cottage Law - Food Handler Certificate, labels and other ingredient labels below, whichever is appropriate.**
- **Attach separate sheet/copies if more room is needed.**

**Vendors / Family Member / Direct Representative Assignment:**

The following person(s) may serve as your Family Member(s) / Direct Representative(s) for the Glen Rose Farmers Market and may sell items on your behalf.

Vendor understands that each person listed below must have read, filled out and signed the Market Rules & Regulations.

PRINTED NAME	PHONE #	TEXT Y/N	SIGNATURE

I have designated the above parties to represent me and sell the products that have been listed above and approved for at the Glen Rose Farmers Market.

\_\_\_\_\_

Signature of Vendor / Applicant

\_\_\_\_\_

Date

**Accommodation:**

If you need special assistance of any kind to participate in the market, please request specific accommodations here:

**APPLICATION SUBMITTAL CHECKLIST:**

- I have completed and Signed Vendor Participation Application
- I have read the Glen Rose Farmers Market Rules and Regulations
- I have included general product labels for all business types circled
- I have attached copies of all necessary licenses and permits

All required items and information above must be submitted to the City of Glen Rose Permit Department for an application to be considered complete.

Incomplete application submissions will not be reviewed or signed off by the City of Glen Rose until all deficient items or licenses have been submitted. Final admittance to the Farmers Market is pending final approval from the City of Glen Rose, and receipt of your Glen Rose Farmers Market permit.

By signing below, I acknowledge that I have read and met the above requirements for a complete submittal:

_____	_____	_____
Vendor Printed Name	Signature of Vendor/Applicant	Date

Applications may be picked up at the City of Glen Rose City Hall. Application needs to be submitted to the City of Glen Rose in person at City of Glen Rose City Hall (201 NE Vernon St) during regular business hours, or emailed to Jodi Holthe 254-897-2272, Ext 109 / [jodi.holthe@glenrosetexas.org](mailto:jodi.holthe@glenrosetexas.org)

_____	_____	_____
Employee of City of Glen Rose –Print Name	Signature	Date